

**MINUTES  
CITY OF FAIRVIEW  
CITY COUNCIL**

January 16, 2013

**Council Members**

Mike Weatherby, Mayor  
Dan Kreamier  
Ken Quinby  
Steve Prom  
Steve Owen  
Lisa Barton Mullins  
Tamie Arnold

**Staff**

Samantha Nelson, City Administrator  
Allan Berry, Public Works Director  
Lesa Folger, Deputy Finance Director  
Heather Martin, City Attorney  
Devree Leymaster, Admin. Program Coordinator

**WORK SESSION (6:00 PM)**

**1. COMMITTEE APPOINTMENT DISCUSSION**

Councilor Owen recommended moving forward with committee re-appointments, opening and extending the application deadline, and selecting and interviewing applicants for open positions from both application pools.

Mayor Weatherby indicated he was in favor of interviewing applicants for the budget committee, re-appointing existing positions, opening and extending the deadline for open positions, and reviewing open position applications and appointing at the second meeting in February.

Following discussion the Council agreed to re-appoint existing positions, open and extend the deadline for open positions 30-days, conduct interviews for the budget committee, schedule other committee applicants for meeting/interviews with Councilors who want to conduct interviews, and appoint open committee positions at the second meeting in February.

**2. FAIRVIEW ON THE GREEN EVENT DISCUSSION**

City Administrator Samantha Nelson requested Council provide direction regarding the status of Fairview on the Green. Staff is receiving inquiries and event planning needs to begin if the event is going to move forward.

Councilor Prom commented he supported re-allocating event funds to other projects and preferred an event like National Night Out (NNO). NNO was a great community event and had less budgetary impact.

City Administrator Nelson stated the 2012 Fairview on the Green budget that was provided to Council did not reflect the \$5,000 returned from the Fairview Community and Arts Committee for the canceled 2011 Fairview on the Green event.

Councilor Kreamier commented he preferred the NNO event. NNO had established recognition and the potential to be a large scale event with half the budget.

Councilor Quinby remarked he preferred NNO and supported a private committee planning Fairview on the Green.

Councilor Arnold stated she supported community events and would like for more events to return, including NNO. The question of whom, private committee or City, presents the event and the funding issue needs to be addressed prior to committing to moving forward with Fairview on the Green or any event.

City Administrator Nelson remarked Fairview on the Green funds could easily be re-directed to NNO if the Council requested.

Mayor Weatherby appointed Councilor Arnold and Council President Barton Mullins to review the events and report back to Council with recommendations.

## **COUNCIL MEETING (7:00 PM)**

### **1. CALL TO ORDER**

ROLL CALL

PLEDGE OF ALLEGIANCE

### **2. CONSENT AGENDA CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS**

#### **a. Minutes of January 2, 2013**

Council President Barton Mullins moved to approve and Councilor Owen seconded. The motion passed unanimously.

AYES: 7

NOES: 0

ABSTAINED: 0

### **1. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS PRESENTATIONS**

None.

### **4. CITY ADMINISTRATOR AND DIRECTOR REPORTS**

Councilor Prom inquired if staff had researched the City of Troutdale's utility rate study as requested at the January 2 work session. Public Works Director Allan Berry responded he had contacted Troutdale staff and reviewed their utility rate study. Troutdale's rate study appeared to indicate the need for a rate increase, but no action had been taken in doing so.

### **5. MAYOR/COMMITTEE REPORTS AND COUNCIL COMMENTS**

Councilor Owen stated he had attended the recent Economic Development Advisory Committee (EDAC) meeting during which the issue of business licenses was discussed. Councilor Owen requested a work session be scheduled to review the business license program and the ordinance governing the program.

Councilor Owen requested staff investigate the IT requirements and cost associated with web-streaming Council meetings. Other Council members supported the request. City Administrator Nelson stated staff would research it and report back to Council.

Councilor Owen remarked on the River Front sub-committee. The group had met and the next step was to draft a letter to the acting president of the USS Ranger Foundation inquiring if they were pursuing another vessel and requesting they communicate with the River Front sub-committee regarding their plans.

Council President Barton Mullins acknowledged her appointment to the East Metro County Transportation Committee (EMCTC) by Mayor Weatherby.

Councilor Quinby thanked the voters for re-electing him back to office. On behalf of a constituent, Councilor Quinby inquired if staff or Council would be writing a letter supporting second amendment rights.

Mayor Weatherby commented on 2 upcoming events: the Mayor's Business Roundtable on January 17 and the 4 Cities Meeting on January 31. Mayor Weatherby acknowledged Councilor Quinby's citizen inquiry and commented he did not believe the Council, as a body, would be writing a letter regarding the current second amendment issues.

## 6. PRESENTATIONS

None.

## 7. COUNCIL BUSINESS AND PUBLIC HEARINGS

### a. Fairview Lake Dock Standards: Ordinance 1-2013

Mayor Weatherby opened and continued the hearing for Ordinance 01-2013 to March 20, 2013.

### b. Supplemental Budget: Resolution 8-2013

City Administrator Samantha Nelson summarized the requests:

1. FLOPA dues were higher than anticipated, in part due to the allocated cost for treatment of the lake's weeds;
2. Replace City Hall's HVAC control unit, it has been malfunctioning since early summer 2012. Staff had tried various options to correct/repair prior to recommending replacement;
3. Staff reclassification and reassignment. The Administrative Program Coordinator (APC) in the Public Works (PW) Department would be reclassified to a re-instated City Recorder position in the Administration Department. The APC position would not be filled and a second Development Analyst position would be added to the PW Department.

All items are an allocation transfer and the requests are funded through reductions in other line items.

Mayor Weatherby stated he supported the City Administrator's recommendations.

Councilor Owen moved to approve and Councilor Kreamier seconded. The motion passed unanimously.

AYES: 7

NOES: 0

ABSTAINED: 0

c. Utility Rate Increases: Resolution 9-2013

Steve Donovan, Donovan Enterprises, presented the utility rate study findings and summarized that even with the elimination of the shop project as directed by Council at the January 2 work session, a water rate increase over the next 2 years (3% and 2.9%) was recommended. Mr. Donovan explained the master bond declaration and the potential impact to the City for failing to comply with the bond coverage covenant. Without the rate increase the City would not be able to keep the promise outlined in the covenant. If rates are not raised now they will have to be raised in the future to correct. Council President Barton Mullins inquired if not complying could affect the City's bond rating. Mr. Donovan replied yes, if the City does not meet this coverage covenants requirements than future bonding requests could be impacted.

Councilor Owen inquired why the water rates required an increase while the sewer and storm funds were in such good financial condition. Mr. Donovan responded each fund carried its own associated debt. Currently the sewer fund has a small amount of debt and the storm has no debt. The water fund does have debt, primarily from the Well #9 project.

Mayor Weatherby opened the hearing for public comment. As no one requested to speak, Mayor Weatherby closed the public hearing and opened Council discussion.

Councilor Prom stated though there was evidence to support a water rate increase, he would not support an increase. Councilor Prom proposed selling Cross Roads Park and using the revenue to off-set a water rate increase. Mr. Donovan responded the revenue and assets from the water system can only be counted toward the debt of the water fund. City Attorney Heather Martin recommended Council seek bond legal counsel if they choose to explore this proposal.

Councilor Owen commented the revenue from selling surplus property may not be applicable to this situation but it was something that had been explored in the past and should be reviewed again. Councilor Owen recommended scheduling a work session to review the sell ability of City owned surplus property.

Council President Barton Mullins moved to approve and Councilor Quinby seconded. The motion passed by majority. Councilor Prom and Councilor Arnold voted no.

AYES: 5

NOES: 2

ABSTAINED: 0

d. Economic Development Advisory Committee (EDAC) Appointments: Resolution 3-2013

Councilor Owen moved to postpone the appointments to EDAC until the second set of applications has been received and reviewed and Councilor Quinby seconded. During Council discussion Councilor Quinby clarified the deadline for submitting applications for appointments to advisory committees has been extended 30-days. Council would proceed with addressing re-appointments but applications for new appointments would be considered and reviewed following the deadline. The motion passed unanimously.

AYES: 7

NOES: 0

ABSTAINED: 0

e. Parks and Recreation Advisory Committee (PRAC) Appointments: Resolution 4-2013  
Councilor Owen moved to re-appoint David Strom and Steve Marker and Councilor Quinby seconded. The motion passed unanimously.

AYES: 7

NOES: 0

ABSTAINED: 0

f. Planning Commission (PC) Appointments: Resolution 5-2013  
Councilor Owen moved to re-appoint Gary Stonewall and Ed Jones and Council President Barton Mullins seconded. The motion passed unanimously.

AYES: 7

NOES: 0

ABSTAINED: 0

g. Public Safety Advisory Committee (PSAC) Appointments: Resolution 6-2013  
Councilor Owen moved to re-appoint Cerissa Farrington as the Multi-Family Housing Representative and Council President Barton Mullins seconded. The motion passed unanimously.

AYES: 7

NOES: 0

ABSTAINED: 0

h. Budget Committee Appointments: Resolution 7-2013  
Councilor Owen moved to re-appoint Nancy Murdick and Councilor Kreamier seconded. The motion passed unanimously.

AYES: 7

NOES: 0

ABSTAINED: 0

## 8. ADJOURNMENT

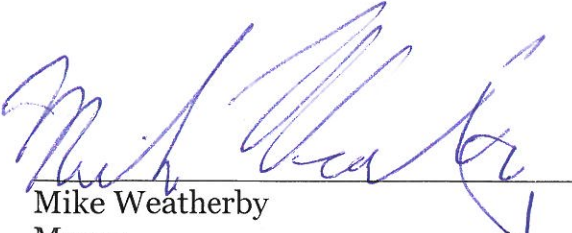
Councilor Quinby moved to adjourn the meeting and Councilor Kreamier seconded. The motion passed, and the meeting adjourned at 8:00PM.

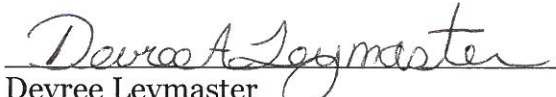
AYES: 7

NOES: 0

ABSTAINED: 0

A complete recording of these City Council proceedings is available by contacting the City of Fairview Administration Office,  
1300 NE Village Street, Fairview, Oregon 97024.

  
Mike Weatherby  
Mayor

  
Devree Leymaster  
City Recorder

2 - 19 - 13  
Date of Signing